



Leanne Scott, President  
Deana Mondock, Vice President  
Sherikia Hawkins, Treasurer  
Cheryl Printz, Secretary  
Aileen Dickson, Immediate Past President

## MINUTES

Oakland County Clerks Association Executive Board Meeting  
Wednesday, September 2, 2018  
Fountains Golf & Banquet, Clarkston, Michigan

Present: Scott, Mondock, Hawkins, and Printz

President Scott called the meeting to order at 10:49 a.m.

### **Approval of OCCA Executive Board Minutes**

Secretary Printz stated that she will email everyone the draft of the minutes from the January Executive Board meeting for approval.

### **Fall Meeting Expenditures**

Treasurer Hawkins presented the fall meeting expenditures including the cost for the luncheon, 50/50 raffle proceeds, cookies, and donation received from the meeting sponsor Municode. There were no objections to the presented expenditures and receipts.

### **Updates:**

President Scott noted that she will seek volunteers for the Executive Board Nominating Committee and have a nomination deadline of November 26<sup>th</sup>. All current members expressed their interest in being nominated for 2019.

Vice-President – no update

Treasurer – Treasure Hawkins stated that she will follow up with communities that have not paid for their attendance at the quarterly meetings.

Secretary Printz stated that The Hub Stadium in Auburn Hills has been reserved for the Holiday meeting on Wednesday, December 12<sup>th</sup>. There will be a lunch and lanes have been reserved for the entertainment. It has not been determined what prizes or decorations will be needed for the event, but she will work on that as soon as the election is over. It was agreed that we would not be purchasing the pretzels for the party and will re-allocated that expense to another meeting expense for the December meeting, possibly prizes.

The meeting adjourned at 11:10 a.m.